



Special Event Amplified Sound & Street Use Permit

Issued by the City of Springfield, MO

Joggin for Noggins 5k Fun Run/Walk

For approved event scheduled for:

Event Date: May 15, 2021
Event Time: 10:00 a.m.— 1:00 p.m.
Event Location: 2870 E Barton Republic Road
Est. Attendance: 150

Approved by: Sharon Spain
Special Event Permit Coordinator
Date Approved: 3/3/21

CONDITIONS:

- *Approved risk mitigation plan.
- *Participants must obey all traffic/pedestrian safety laws.
- *Volunteers should be posted at the intersection of Gasconade and Mentor (4-way stop).
- *Any type and all barricades used in the event must be readily movable in the event of an emergency in order for emergency vehicles to enter the area.
- *Fire Lanes must be maintained in the event area.
- *An Emergency Action Plan (EAP) must be created and communicated to all staff members working at the event. This EAP must cover situations such as, but not limited to, inclement weather and violent acts occurring during the event. (Questions regarding this requirement shall be directed to Battalion Chief W. Spence, Bureau of Fire Prevention, at 417-864-2348 or by email at bspence@springfieldmo.gov)

This is a permit only and is not an endorsement of the scheduled event.

Online Form Submittal: Special Event Permit Application

noreply@civicplus.com <noreply@civicplus.com>

Tue 1/26/2021 3:15 PM

To: Spain, Sharon <:sspain@springfieldmo.gov>

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Special Event Permit Application

City of Springfield Special Event Permit Application

All proposed events on private property that require a Special Event and/or Amplified Sound Permit must have an approved risk mitigation plan in place to reduce the threat of potential spread of the coronavirus.

The mitigation plans shall at minimum include, but not be limited to, the following guidelines:

Describe the measures that will be put into place to ensure CDC guidelines for physical distancing of people at 6 feet apart.

Course design that complies with social distancing
As a starting point, let's assume a 12 foot wide start line, so you can have three people on the start line. Then, let's imagine drawing lines every 6 feet, where 3 people could stand on each line:

With this set up, it would take 34 lines to hold 100 runners (or 201 feet). In reality, people wouldn't be that uniformed in lining up - so let's assume it ends up being 50 lines to hold 100 runners. That's 300 feet, which is the length of a football field. Let's assume that the last line starts slowly – about the pace of a walker at 3 miles per hour, or 4.4 feet/second. They cover the 300 feet to the real start in about 68 seconds. So it takes 3 minutes to clear the starting area.

Procurement of PPE and swag

Virtual race set up, user-submitted results, and scoring

Setting up registration and flexible participant management options

oSetting up corrals based on time preference or estimated finish time

Providing "no touch" Race Day registration options

Managing CheckIn and Packet Pick Up to reduce contact and the number of volunteers needed

Bib Assignment

Start line logistics

Finish line logistics

Providing a mobile race experience with GPS tracking apps like RaceJoy

Video streaming of the finish line to reduce crowds but allow friends & family to be involved

	Providing online bibs, finisher certificates, etc. for all participants Timing, scoring, and providing results via text/email/website to finishers
Describe the measures that will be put into place to ensure CDC guidelines for cleaning and sanitizing any public spaces.	Provide grabbers (in addition to gloves) for volunteers so they don't have to physically touch things. Clearly assign volunteers to areas of responsibility to keep them spread out throughout the space.
Do you agree to provide a complete list of all people working, volunteering and to the largest extent possible, attending the event to include name, phone number, and county of residence within 24 hours of the event's conclusion?	Yes
Organization Name	Team ANA 417
Address	1368 S. Appomattox Ave.
Contact Name	Jennifer Miller
E-mail Address	teamanamo@gmail.com
Home or Desk Phone	14173439466
Cell Phone	Field not completed.
Fax	Field not completed.
Second Contact Person	Patty Smulski
E-mail Address	pattysmulski@gmail.com
Home or Desk Phone	Field not completed.
Cell Phone	417-766-4464
Fax	Field not completed.
Promoter, if different from Organization, & Address	Field not completed.
E-mail Address	Field not completed.
Home or Desk Phone	Field not completed.
Cell Phone	Field not completed.
Fax	Field not completed.
Event Information	
Event Name	Joggin for Noggins 5k Fun Run/Walk

Event Description	Charity (501(c)3 documentation required)
Please upload 501(c)(3) documentation if required.	<u>501c3 Approval Letter.pdf</u>
If you checked Other above, please describe.	<i>Field not completed.</i>
Event Date(s)	05/ ¹⁵ 16 /2021
Alternate Event Date(s)	05/22/21
Event Location	Street

Renting the Springfield Expo Center Lot (Please reserve 4-6 weeks in advance)
Use of the vacant lot at 735 E. Trafficway, requires a \$1,000 rental contract, certificate of insurance for a \$1 million general liability policy naming the City as an additional insured and the completion of a hold harmless agreement for any action arising out of your use of the property. If liquor is sold or served, please request a letter from the City Manager granting permission for such use on public property. Once that permission is granted, the City Licensing Department is notified and will proceed with the liquor catering/picnic license process. The state will issue that license. This entire process could take 5-10 business days. Liquor Liability (\$1 million policy) For events selling or serving alcohol, each liquor vendor is required to provide liquor liability insurance naming the City as an additional insured is required. A third party agreement may be required with your liquor vendor.

Name of Park and/or Street	E. Barton
Event Address & Zip	2870 E. Barton 65804

Note: If this event will take place solely in a Springfield-Greene County Park, please call 417-864-1049 to reserve the park facilities.

Is this a charity event?	Yes
Organization benefiting from proceeds	Team A.N.A. ^{ANA} 417
% of proceeds being donated	100
Is this a first-time event?	No
If no, what was the last year the event was held?	2019
Please list any variations from the last year the event was held.	<i>Field not completed.</i>

Event Operations

Event Set Up Starts:	5/15/2021 7:00 AM
Event Set Up Complete By:	5/15/2021 9:00 AM
Event Start:	5/15/2021 10:00 AM

Event Close:	5/15/2021 1:00 PM
Event Teardown Starts:	5/15/2021 1:30 PM
Event Teardown Complete By:	5/15/2021 2:30 PM
Estimated Attendance Per Day	150
Will this event be open to the public?	Yes
Will you be charging admission?	Yes
Will you be accepting donations?	Yes
Are you wanting to close a City street for your event?	No
Please indicate the street(s)/cross streets(s) you propose to close and what dates and times.	1368 S. Appomattox Ave.
From:	<i>Field not completed.</i>
To:	<i>Field not completed.</i>
Upload Event Route	Detailed Route.pdf
Food will be	Neither
How will food be prepared?	<i>Field not completed.</i>
Please list the contact information for each temporary food vendor that plans to serve food at the event.	
Food Vendor 1:	Will only serve after race snacks if donated and follows proper CDC guidelines per covid.
Contact name	<i>Field not completed.</i>
Mobile phone number	14173439466
E-mail address	jennmiller6812@yahoo.com
Will more than one food vendor be serving food at the event?	<i>Field not completed.</i>
Will electricity be provided to the food vendors?	<i>Field not completed.</i>
Will alcoholic beverages be available at your event?	No
Alcoholic beverages will be	<i>Field not completed.</i>

What type of alcoholic beverages? *Field not completed.*

Please provide the address at which alcohol will be sold, given away and/or consumed. *Field not completed.*

Name of business or organization that will be responsible for obtaining any necessary liquor permits, such as catering or picnic permits from the state of Missouri. Missouri

Alcohol Will Be Served From: *Field not completed.*

To: *Field not completed.*

City of Springfield Noise Standards

(a) Maximum noise level. No operation or activity shall cause or create noise in excess of the sound levels prescribed below. (b) Sound level standards. The maximum permitted sound level shall be at a volume so as to not unreasonably and knowingly disturb or alarm another person or persons by loud noise. (c) Variations and exemptions. 1. The following uses and activities shall be exempt from the sound level standards: a. Noises not directly under the control of the property user; b. Noises emanating from construction and maintenance activities between 7:00 a.m. and 11:00 p.m.; c. The noises of safety signals, warning devices, emergency pressure relief valves and emergency electric generators; and d. Noises from moving sources such as automobiles and trucks on public right-of-way, railroad equipment on railroad right-of-way and railroad spurs on private property, and airplanes.

Will there be live entertainment, music or amplified sound at your event? No

If so, will stages be built? *Field not completed.*

How many? *Field not completed.*

Performances will start *Field not completed.*

and conclude *Field not completed.*

Will tents be erected for your event? No

If you checked Yes, [click here to view tent permits and guidelines and to fill out an application for a tent permit.](#)

Will additional electrical wiring be installed for the event? No

How will you get electricity to your event? No electricity needed

Will access to water be required for the event? Yes

Will restroom facilities be required for the event? Yes

Have you arranged for security at your event? No

If so, who will be providing security? Please provide Organization, Address and Phone. *Field not completed.*

Note: Applicant is responsible for security personnel for the duration of the event. The number of security officers or police officers will be determined by the Springfield Police Department based on the nature of the event. Please contact the Police Department at 864-1727 for questions or clarification.

Describe your plans for Emergency Medical Services. We will have some volunteer paramedics, nurses, doctors and 911 is our second option.

Describe your plans for event trash removal, as well as any organizations or persons directly involved with this aspect of the event. Team ANA 417's board of directors will take care of this.

Describe your plans for food-vendor wastewater disposal, as well as any organizations or persons directly involved with this aspect of the event. Team ANA 417's board of directors will take care of this.

Note: Additional City Permits/Licenses/Insurance Certificates may be required. Applicant is responsible for obtaining all additional permits/licenses/insurance certificates required upon issuance of this use permit. Applicant must check and agree to abide by the following conditions to obtain this permit.

CLEAN UP I agree

INSURANCE I agree

Your event may qualify for insurance through the TULIP Program, which provides low cost general liability insurance to "third party" users of various venues and facilities for events. It protects both the user and the facility against claims by [Read more about TULIP and how to get a policy.](#)

guests who may be injured
as a result of attending an
event.

UPLOAD Certificate of Insurance	Team ANA 2021 Cert.pdf
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INDEMNITY	I agree
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CITY CODES/PERMITS	I agree
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CONDUCT/NUISANCES	I agree
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UPLOAD Event Site Map or Sketch here.	Detailed Route_1.pdf
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HOLD HARMLESS AGREEMENT	[/DocumentCenter/View/25633]Download
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UPLOAD signed Hold Harmless Agreement (if required)	HoldHarmlessAgreement.2021.pdf
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Signature	By checking this box and typing my name below, I am electronically submitting my signature.
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First Name	Jennifer
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Middle Initial	E
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Last Name	Miller
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If you have questions regarding an event or this application, please contact Sharon Spain, Special Event Permit Coordinator, in the Department of Public Information, at 417-864-1105 or sspain@springfieldmo.gov.

Email not displaying correctly? [View it in your browser.](#)

0 mi	Head east on E Barton St toward S Christine Ave
0.13 mi	Head northeast on E Barton St toward S Elmview Ave
0.14 mi	E Barton St turns slightly left and becomes S Elmview Ave
0.26 mi	Continue onto E Gasconade St Destination will be on the right
0.27 mi	Head northeast on E Gasconade St toward S Elmview Ave
0.49 mi	Turn right onto S Mentor Ave
0.5 mi	Turn left onto E Gasconade St
0.94 mi	Turn right onto S Brunswick Ave
0.94 mi	Head south on S Brunswick Ave toward E Republic Rd
1.55 mi	Head north on S Brunswick Ave toward E Gasconade St
2.17 mi	Turn left onto E Gasconade St
2.61 mi	Turn right onto S Mentor Ave
2.62 mi	Turn left onto E Gasconade St
2.84 mi	Head southwest on E Gasconade St toward S Elmview Ave
2.85 mi	Continue onto S Elmview Ave
2.97 mi	S Elmview Ave turns slightly right and becomes E Barton St
2.98 mi	Head west on E Barton St toward S Christine Ave
3.11 mi	Head west on E Barton St
3.11 mi	Destination

